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## Student Recognition (Awards) Policy

### Background

The school presents a number of weekly, monthly, term and annual awards to recognise and reward excellence in student achievement, attitudes and positive behaviours. These awards are designed to enhance student motivation, encourage them to strive for success and/or their personal best at all times and recognise their achievements.

### Purpose

To:

- Recognise and celebrate student achievement and success in a variety of curriculum areas.
- Use school awards to motivate students to achieve their best.
- Maintain and monitor a structured award process.
- Maintain the DET values of leadership, respect, responsiveness, human rights, integrity, impartiality and accountability.

### Implementation

- The Principal has overall responsibility to implement this policy and will assign the responsibility of coordinating awards to suitable staff members.
- Awards will be given out at Assembly on Mondays according to the Awards Schedule unless there are extenuating circumstances such as a public holiday, whole school event (causing cancellation of assembly) or a class is on an event such as school camp or an excursion.
- Awards will be presented by the school's Student Leaders who organise and present assembly.
- Teachers must ensure they have their awards completed each Monday morning to allow enough time for assembly preparation.
- Teachers must keep records of awards presented to students in their class.
  
- The following guidelines will govern the selection of students to receive one of a range of school awards:

#### **Grade 6 Curriculum Awards (Presented Annually at Grade 6 Graduation)**

**Purpose:** To recognise excellent Academic, Japanese Language, Citizenship, Personal and Sports achievement for Year 6 students.

At the end of each school year Grade 6 students are eligible to receive the following awards for:

- Academic Excellence Award
- Japanese Language Award
- Monica Scully Personal Achievement Award
- School Sports Champion Award
- Citizenship Achievement (as per the Federal Member of Parliament of the day)



- Year 6 Teachers in conjunction with the Principal and Assistant Principal will be responsible for selecting the awards.
- Generally, one award will be presented in each category.
- Students are only eligible to receive one award.
- The Academic Achievement award is based on the Victorian Curriculum dimension scores for all domains as well as academic performance over the student's school life at Huntingdale Primary School.
- The Japanese Language award is selected using the Japanese scores in school reports as well as achievement in other assessments (e.g. ACER Tests) and overall confidence and competence in the reading, writing, speaking and listening of Japanese.
- The Citizenship award is selected by the staff based on the criteria set by the Federal Member of Parliament.
- The Sports Achievement award is awarded by teachers involved in the school's Physical Education and Inter-School Sport Program and recognises outstanding sporting effort, skill, participation and sportsmanship.
- The Monica Scully Personal Achievement Award will be selected by staff based on student's achievement in other areas of the curriculum. This could be, but not limited to, leadership, an outstanding personal achievement or displaying the school values of Kindness, Courage, Creativity and Personal Best

### **Rotary Grade 4 Scholarships**

#### **Purpose:**

To provide all Year 4 children with leadership qualities and / or students who make a significant contribution to the school a scholarship to enhance their learning opportunities.

#### **Restrictions:**

- Students in Year 4
- Maximum of 4 recipients
- These restrictions are based on the Rotary Memorandum of Understanding and can change from year to year, depending on their circumstances.

#### **Rotary Scholarship Selection Process:**

1. All children asked to write a letter to the Principal explaining why they would be a fitting candidate for the scholarship.
2. Year 4 teachers to provide input into background of the children to:
  - a. Endorse the contents of letters
  - b. Nominate other students (as required)
3. The children are selected based on:
  - a. Leadership demonstrated in current and previous year(s)
  - b. Contribution to school community in current and previous year(s)
  - c. Ability to represent the school displaying the four values of Kindness, Courage, Personal Best and Creativity
4. Final selection is determined by the Year 4 teachers in consultation with previous teachers as required and cross checked with the Principal/Assistant Principal



### Rotary Scholarship Timeline:

|            |   |
|------------|---|
| Mid Term 1 | Year 4 students are made aware of Scholarship opportunity |
| Beg Term 3 | Year 4 letter to Principal written                        |
| End Term 3 | Letter due to Principal                                   |
| Beg Term 4 | Recipients selected                                       |
| Mid Term 4 | Recipients awarded  |

### Classroom Award (Weekly)

**Purpose:** To recognise excellent achievement in student learning in the classroom and displaying our school values of Kindness, Courage, Creativity and Personal Best

- Classroom and Japanese teachers will nominate students and state the reason for this award.
- Awards should be presented to as many deserving children as possible.

### House Points (Weekly & End of Term)

**Purpose:** To promote a sense of teamwork and school spirit across all year levels through the 'House' system.

- Each week teachers will award House Points in their grade.
- Student Leaders will visit each class to collect house points.
- Student Leaders will tally the weekly winner and announce this on the PA or at assembly.
- At the end of the term a grand total will be made of House Points for that term.

### Other Incidental Awards (presented as they arise)

**Purpose:** To highlight student or class achievement in a range of areas as they arise.

Some examples of these awards include the Attendance awards, Principal awards or any special class awards given by the classroom teacher.

- These awards will be chosen by the person giving the awards depending on the event.
- These will be recorded by the classroom teacher.

### Evaluation

This policy will be reviewed as part of the school's 3 year cycle or as needed to comply with DET policy changes.

### Certification

This policy was endorsed by School Council at the meeting held on 14<sup>th</sup> August 2018.

Signed: 

**Principal**

Signed: 

**School Council President**