2023 Communication between home and school for Parents

Your classroom teacher offers you a range of opportunities to communicate with them.

Frequency and methods the school communicates with you:					
Regular Communication	Fortnightly	Each Term	<u>Terms 2 & 4</u>	Once Yearly	Special Events
Operoo (Class) School Diary See Saw Informal discussions before and after school Operoo (Whole School)	School newsletter	Level newsletter IEP Meetings	Reports (Term 2 & 4)	Parents as Partners Night (Term 1) Parent/Teacher Interviews (Term 2)	School Events Assembly Nihongo Sports Night Concerts, etc.
I have a question - who should I contact?	Questions about my child in regard to: Curriculum Teaching Child's achievement Student welfare issue Incidents at school Homework Excursions Camps		Contact your child's teacher via • school diary • phone call • in-person before or after school	 The Teacher will: Listen to your request. Set a timeframe for investigating the request. Create a communication plan e.g., meeting, diary note, phone call 	The teacher begins investigation and follows up the request or question.
	 Needing student support Questions about: School payments Medical update Change of address or contact details. Picking up your child early Explaining lateness Enrolment First Aid 		Go to School Office	If you have further questions or are dissatisfied with the outcome, contact the same teacher. Ask further questions or explain what you are dissatisfied with.	The teacher will communicate the outcome back to you in the timeframe and method as agreed on.
				Incidences that are highly confidential, involve serious misconduct, or if an incident cannot be resolved with the classroom teachers can then be referred to the Assistant Principal or Principal.	