

## **Student Recognition (Awards) Policy**



### **HELP FOR NON-ENGLISH SPEAKERS**

If you need help to understand the information in this policy, please contact the school office.

### **PURPOSE**

To:

- Recognise and celebrate student achievement and success in a variety of curriculum areas.
- Maintain and monitor a structured award process.
- Maintain the DE values of leadership, respect, responsiveness, human rights, integrity, impartiality and accountability.

### **SCOPE**

This policy applies to all staff and students F-6.

### **POLICY**

The school presents awards to recognise and reward excellence and achievement using the following guidelines:

#### **Classroom Awards**

**Purpose:** To recognise excellent achievement in student learning in the classroom and displaying our school values of Kindness, Courage, Creativity and Personal Best

Awards for English and Japanese achievements will be distributed at assembly by the school captains. Teachers must ensure they have their awards completed on time as per the instructions of the captains to allow enough time for assembly preparation. Teachers must keep records of awards presented to students in their class.

#### **Other Incidental Awards (presented as they arise)**

**Purpose:** To highlight student or class achievement in a range of areas as they arise.

Some examples of these awards include special achievement awards (e.g. Victorian High Ability Program) attendance awards, principal awards or any special class awards.

These awards will be distributed at assembly and classroom teachers should record the achievement



### House Points (Sports)

**Purpose:** To promote a sense of teamwork and school spirit across all year levels through the 'House' system.

Teachers will award points in weekly school sport, cross country and athletics events. The winners will be announced at the end of each term at assembly.

### Grade 6 Curriculum Awards (Presented Annually at Grade 6 Graduation)

**Purpose:** To recognise excellent Academic, Japanese Language, Citizenship, Personal and Sports achievement for Year 6 students.

At the end of each school year Grade 6 students are eligible to receive the following awards for:

- Academic Excellence Award
  - Japanese Language Award
  - Monica Scully Personal Achievement Award
  - School Sports Champion Award
  - Other (e.g. Citizenship Achievements- as per the State and Federal Members of Parliament of the day, Rotary awards)
- Year 6 Teachers in conjunction with the Principal and Assistant Principal will be responsible for selecting the awards. The Principal has the responsibility for the final endorsement of the awards.
  - The Academic Achievement award is based on the Victorian Curriculum dimension scores for all domains, as well as other achievement scores (e.g. Essential Assessment & PAT) as well as academic performance indicators (e.g. participation in high ability, extension and extra-curricular programs).
  - The Japanese Language award is selected using the Japanese scores in school reports as well as achievement in other assessments (e.g. ACER Tests) and overall confidence and competence in the reading, writing, speaking and listening of Japanese.
  - The Sports Achievement award is awarded by teachers involved in the school's Physical Education and Inter-School Sport Program and recognises outstanding sporting effort, skill, participation and fairness. Sporting achievements will also be considered (e.g. progressing to regional sports events)
  - The Monica Scully Personal Achievement Award will be selected by staff based on student's achievement in other areas of the curriculum. This could be, but not limited to, leadership, an outstanding personal achievement or displaying the school values of Kindness, Courage, Creativity and Personal Best.
  - Other awards will be selected as per the guidelines given by the organization.

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on school website
- Included in staff induction processes and in our staff handbook/Key Documents Folder
- Hard copy available from school administration upon request

## POLICY REVIEW AND APPROVAL

Policy last reviewed	June 2024 August 2021 July 2018
Approved by	Principal
Next scheduled review date	June 2027

