



## Mobile Devices Policy

### Background

At Huntingdale Primary School, we discourage students from bringing expensive personal electronic devices to school. However, we understand that some students need mobile phones for security reasons e.g. travelling on public transport.

Most staff have mobile phones, which are used on excursions, camps and extra-curricular activities and to upload posts on FlexiBuzz.

### Purpose

To ensure:

- Students, parents and teachers understand their rights and responsibilities of using mobile devices at school.
- Adhere to DET policies related to mobile devices use.
- Maintain the DET values of leadership, respect, responsiveness, human rights, integrity, impartiality and accountability.

### Implementation

- The Principal has the overall responsibility of implementing this policy, but may delegate certain roles to suitably qualified staff.
- The Principal will ensure that the school has a bank of mobile devices such as iPads, netbooks etc. for students to access.

### Students

- Students cannot use their personal electronic devices during school time in classrooms, on excursions, camps or extra-curricular activities. (Exception: Year 5/6 Japan Trip)
- Students may use personal electronic devices before or after school time to communicate with their parents. They should display courtesy, consideration and respect for others when using a mobile phone.
- All electronic devices brought to school by students must be handed to the office for storage for security reasons. (**Note:** Students can have access to a mobile phone where there is a need to contact parents/guardians in an emergency). If students do bring a device to the classroom they will be asked to take it to the office.
- The school will not be held responsible for lost or damaged devices brought to school.



### **Staff**

- Staff are able to use mobile devices during school hours for work-related purposes e.g. on excursions, camps, extra-curricular activities, flex buzz posts for parents about an activity.
- Mobile devices cannot be used for personal reasons during class times when teachers have a duty of care to students.
- Mobile phone cameras (still and video) must not be used in banned spaces for example changing rooms, toilets, gyms and swimming pools or to film people and their activities without their knowledge or permission.
- The school will not be held responsible for lost or damaged devices brought to school.

### **Evaluation**

This policy will be reviewed as part of the school's three- year cycle or as needed to comply with DET policy changes.

### **Certification**

This policy was endorsed by School Council at the meeting held on 15 May 2018.

Signed.....  
*[Signature]*  
**Principal**

Signed.....  
*[Signature]*  
**School Council President**